



## FAQ'S SPEAKER SUBMISSIONS

### **Q. HOW MANY TOTAL SUBMISSIONS CAN AN ORGANIZATION SUBMIT? PER CATEGORY?**

**A.** Organizations may submit as many speaker proposals as they wish. Women in Payments will review proposals based on the best fit for the program with input from our Advisory Board who is made up of women leaders across multiple organizations in payments and fintech.

### **Q. CAN WIP PLEASE ELABORATE ON EACH OF THE CATEGORIES? THEY ARE PRETTY VAGUE AND WE WOULD LIKE TO UNDERSTAND WIP'S GOALS FOR EACH SO THAT WE PRESENT THE BEST OPTIONS.**

**A.** Program streams are designed to be broad high level themes. WIP's preference is to hear from the industry which subjects within the themes are top of mind. Once we select a theme/topic, we review the submissions and match best qualified speakers.

### **Q. ARE ORGANIZATIONS ALLOWED TO TALK ABOUT PRODUCTS AND TOOLS?**

**A.** No – the symposiums are opportunities for industry learning, sharing knowledge, and networking.

### **Q. WHEN SUBMITTING A PROPOSED SESSION, DO WE SUBMIT ALL PROPOSED SPEAKERS FOR THAT ONE SESSION?**

**A.** Speaker proposals may include an entire panel. WIP attempts to diversify each session with members from different organizations. Our goal is to provide our symposium attendees with a balanced perspective on the topics discussed.

### **Q. IS IT POSSIBLE FOR US TO SUBMIT AN APPLICATION FOR A SESSION THAT WOULD INCLUDE PARTNERS/CLIENT?**

**A.** Speaker proposals may include an entire panel, including clients and partner's. WIP attempts to diversify each session with members from different organizations. Our goal is to provide our symposium attendees with a balanced perspective on the topics discussed.

**NOTE:** Panels are not finalized until speaker proposals are closed by the date promoted. Complete panels will be finalized by WIP and may also include speakers not proposed by the submitting organization.



## **FAQ'S** **SPEAKER SUBMISSIONS**

**Q. ARE SPEAKERS ALWAYS ONLY WOMEN OR CAN WE PICK OTHER STRONG ALLIES ACROSS THE ORGANIZATION?**

**A.** WIP welcomes all speakers.

**Q. DO WE NEED TO SUBMIT SPEAKER PHOTOS & BIOS WITH THE SESSION SUBMISSION OR ONLY IF THEY ARE SELECTED TO MOVE FORWARD?**

**A.** Speaker photos and bios will be requested by the speaker manager once a Speaker Proposal is selected. Registration details will be provided at the same time.

**Q. DOES WIP LEAD KICK OFF CALLS, SCHEDULE FOLLOW UP CALLS, ENSURING DEADLINES ARE MET BY PANELISTS**

**A.** WIP will initiate the kick off call for all breakout sessions. It is up to the Moderator of each breakout to ensure deadlines are met.  
For Main Stage speakers and panels, a kick off call will be initiated by WIP. WIP will attend this call to ensure that all panelists are comfortable with next steps.

**Q. SPEAKER DEADLINES - HOW IS THE TIMING DETERMINED?**

**A.** The timing of speaker deadlines is based on several factors. Multiple steps are followed to complete the process. The Advisory Board provides selection guidance to WIP, the program is developed, speakers are informed and confirmed, then the planning and marketing begins. We develop a work-back schedule from the symposium's dates considering the work effort involved.

**Q. POST THE SUBMISSION DUE DATE, WHAT HAPPENS NEXT? WHAT ARE THE APPROXIMATE TIMELINES THAT OUR TEAMS CAN EXPECT TO HEAR BACK ON THEIR SUBMISSIONS?**

**A.** See above. The response timing is roughly 6 weeks. We will post a notice on our website where speakers can check back for any updates on timing to hear back.